

ENG 220 - TECHNICAL WRITING

Course Description

This course introduces students to basic technical writing principles that apply across disciplines: audience awareness, clarity of purpose, ethical communication, readable style, accessible design of text and visuals, and research methods. Students practice these principles in a variety of technical writing situations and genres including instructions, letters and memos, reports, and presentations. Group 2 course.

Credit Hours

3

Contact Hours

3

Lecture Hours

3

Required Prerequisites

ENG 111

General Education Outcomes supported by this course

Communications - Direct, Critical Thinking - Direct

Other college designations supported by this course

Infused: Writing Intensive

Course Learning Outcomes

Knowledge:

- Identify the purpose and audience for a technical document.
- Learn the complexity of audience analysis.
- Identify varying genres of technical documents.

Application:

- Construct a variety of clear, well-organized professional documents.
- Demonstrate the proper use of visuals in technical reports.
- Demonstrate the proper use of design in technical documents.
- Demonstrate the appropriate use of style and tone in technical communication.

Integration:

- Integrate information from primary and/or secondary sources and cite properly.
- Integrate data into appropriate visual artifacts.

Human Dimension:

- Collaborate with peers to revise writing.
- Interact constructively with others in group work.

Caring - Civic Learning:

- Understand ethics in technical communication contexts.
- See themselves as professionals guided by discipline-specific standards and codes.

- Understand the values, interests, perspective, and needs of others in order to communicate effectively.

Learning How to Learn:

- See themselves as professional communicators adapting to various contexts.
- See themselves as responsible for creating and communicating knowledge.