

COMPUTER INFORMATION TECHNOLOGY - MICROSOFT OFFICE™ APPLICATIONS SPECIALIST, CERTIFICATE OF ACHIEVEMENT (LEVEL I)

Course Sequence Guide

Course	Title	Credits
Year 1		
Fall		
BUS 155	Interpersonal Communications	3
CIT 119	Microsoft Office - Word ¹	3
CIT 124	Microsoft Office - PowerPoint ¹	2
CIT 210	Microsoft Office - Excel ¹	3
CIT 211	Microsoft Power BI ²	3
MKT 208	Digital Marketing	2
Credits		16
Total Credits		16

¹ Microsoft Office Specialist™ certification exam is included.

² Certiport IT Specialist certification exam is included.